

Jim Doyle
Governor

**WISCONSIN DEPARTMENT OF
REGULATION & LICENSING**



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**PROFESSIONAL COUNSELOR'S SECTION
EXAMINING BOARD OF SOCIAL WORKERS, MARRIAGE AND FAMILY
THERAPISTS AND PROFESSIONAL COUNSELORS**

Room 180, 1400 E. Washington Avenue, Madison

Contact: Kimberly Nania (608) 267-7223

July 7, 2004

8:30 a.m.

CLOSED SESSION - Screening Committee - Screen informal complaints – Colleen James,
LaMarr Franklin, Sue Kell and Division of Enforcement staff.

9:00 a.m.

OPEN SESSION - CALL TO ORDER - ROLL CALL

Approval of Agenda

- A. Approval of Minutes of April 20, 2004.
- B. UW-Madison Capstone Certification Program - Professor Hardin L.K. Coleman, Ph.D.
Administrative Report
- C. Review of Board Member Roster
Presentation of Proposed Stipulations - Michael John Hermsmeier, LPC (03 CPC 021)
Presentation of Proposed Stipulations that May be Signed after Mailing of the Agenda
- D. Report on Pending Court Cases, Disciplinary Cases and Administrative Rules and Press
Releases
- E. Develop Definitions for Psychotherapy Rule
- F. Discussion of Forms for Psychotherapy
- G. Pre-approved Degree Programs List – Julie Reimann
- H. Requirements for Reinstatement After Five Years
- I. Information Regarding Peer Mentors
- J. Correspondence regarding New Civil Service Positions in Department of Vocational
Rehabilitation (DVR)

Hearing on Denial of Application Regarding Sherry Peck 10:00 AM

Hearing on Denial of Application Regarding Deirdre Dalsing 10:30 AM

Hearing on Denial of Application Regarding Susan Alter 11:00 AM

Supervisor Approvals

- K. Request for Approval of Supervisor – Jane Conway
- L. Request for Approval of Supervisor – Sara Kobussen
- M. Request for Approval of Supervisors – Kathleen M. Rulka-Hathaway
Supervisor Approvals Received After the Mailing of the Agenda
- N. Approval of Psychometric Testing – Melissa Lee
Approval of Psychometric Testing After the Mailing of the Agenda
- O. Letters To and From – Mark Green, M.A., LPC
- P. Letter From Applicant Regarding Denial – Leslie Davis, Ph.D.
- Q. Letter Regarding CE Requirements for Multiple Licenses – Vern W. Weeks, LPC,
LCSW, CADC III, CCS II

Correspondence and Phone Inquiries by Legal Counsel

Consulting with Legal Counsel

Report of Screening Panel

R. Informational Items

- Appointment of Executive Director for Certification Board
- What's New on Website

Visitor Comments

CONVENE TO CLOSED SESSION to deliberate on cases following hearing (s. 19.85(1)(a), Stats.; consider closing disciplinary investigation with administrative warning (s. 19.85(1)(b), Stats. and 440.205, Stats., to consider individual histories or disciplinary data (s. 19.85 (1)(f), Stats.; and, to confer with legal counsel (s. 19.85(1)(g), Stats.) - 11:30 am

Monitoring

Deliberation of Monitoring Issues that May Be Received After Mailing of Agenda

- S. Deliberation on Hearing on Denial of Application - Sherry Peck
- T. Deliberation of Hearing on Denial of Application - Deirdre Dalsing
- U. Deliberation of Hearing on Denial of Application - Susan Alter
- V. Deliberation of Proposed Stipulation and Final Order - Michael John Hermsmeier, LPC (03 CPC 021)

Deliberation of Proposed Stipulations that May be Signed after Mailing of the Agenda

Credentialing Issues – Julie Reimann

- Additions to Pre-approved Degrees listed in Application

Deliberation of Proposed Administrative Warnings that May be Signed after Mailing of the Agenda

Division of Enforcement – Case Status Report

Review of Applications

Consulting with Legal Counsel

RECONVENE INTO OPEN SESSION IMMEDIATELY FOLLOWING CLOSED SESSION

Voting on Items Considered or Deliberated on in Closed Session, if Voting is Appropriate

DOE – Signature Collection

Other Section Business

ADJOURNMENT

MEETINGS AND HEARINGS ARE OPEN TO THE PUBLIC UNLESS OTHERWISE NOTED. IF A BOARD ADJOURNS TO CLOSED SESSION, RECONVENES IN OPEN SESSION TO VOTE ON ITEMS CONSIDERED IN CLOSED SESSION, AND DURING VOTING DETERMINES THAT ADDITIONAL DELIBERATIONS ARE NECESSARY FOR VOTING, THE BOARD MAY ADJOURN TO CLOSED SESSION TO CONTINUE DELIBERATIONS AND THEN RECONVENE INTO OPEN SESSION FOR VOTING.

Meetings and hearings may be cancelled without notice. Times listed for meeting items are approximate and depend on the length of discussion and voting. The board may also consider in closed session, stipulations filed after the printing of this notice. Meetings may be confirmed by a telephone call to the listed contact person. Examinations are open only to authorized candidates. Times listed for the commencement of disciplinary hearings may be changed by the examiner for the convenience of the parties. All meetings are held at 1400 East Washington Avenue, Madison, Wisconsin, unless otherwise noted. For a complete copy of the board's agenda, contact the board listed above. Interpreters for the hearing impaired provided on request. Contact the Affirmative Action Officer, (608) 266-2112.